

Minutes – final as of 11-13-14
 GBI Consensus Body Meeting #1
 BSR/GBI 01-201X - Conference Call
 Friday, September 5, 2014
 12 Noon to 2:00 PM ET

Attendance:

No.	Name	Organization(s)	9-5-14
1	Greg Bergmiller	S/L/A/M Collaborative	X
2	Paul Bertram	Kingspan Insulated Panels, Inc.	X
3	Allan Bilka	International Code Council	X
4	Jeff Bradley	American Wood Council	X
5	William Carroll	Occidental Chemical Corp.	X
6	Chris Dixon	NBBJ (rep. self)	X
7	Nicole Dovel-Moore	CTA Architects Engineers	absent
8	Amber Dzikowicz	NSF International	X
9	David Eldridge	Grumman/Butkus Assoc.	X
10	William Freeman	Resilient Floor Covering Institute	X
11	Don Horn Alt: Lance Davis	GSA GSA	X
12	Josh Jacobs	UL Environment	X
13	Greg Johnson	Johnson Consulting Services, Greenspace Alliance, Outdoor Power Equipment Assn.	X
14	Leslie Kahn	Admin. Office of the U.S. Courts	X
15	Malee Kaolawanich	NIH (rep. self)	absent
16	Paul Karrer	AIA	X
17	Charles Kibert	University of Florida	X
18	John Koeller	Alliance for Water Efficiency	X
19	Jennifer Kowalonek	Alfred Benesch & Company	X
20	Michael Lehman	ConTech Lighting	X
21	Tom Meyer	NEBB	X
22	Tien Peng	National Ready Mix Concrete Assn.	X

23	Bernadette Reyes	Clark Construction Group	X
24	Angela Rivera	URS Corporation (rep. self)	X
25	Jane Rohde	JSR Assoc. Inc., Vinyl Institute	X
26	Julie Sobelman	Independent Consultant	X
27	Kent Sovocool	Southern Nevada Water Authority	X
28	Steve Strawn	JELD-WEN	X
29	George Thompson	Chemical Compliance Systems, Inc.	X
30	Angela Tin	American Lung Assn.	X
31	Douglas Tucker	Mitsubishi Electric Cooling & Heating	X
32	Erika Winters Downey	American Institute of Steel Construction	X
TOTALS			30/32
Visitors			
	Martha Van Geem	Self	X
	Jonathon Humble	American Iron & Steel Institute	X
	Kathleen Almand	National Fire Protection Assn.	X
	Anne Bevan	Green Circle Certified	X
	Abby Brokaw	American Lung Assn.	X
Staff/Consultants			
	Wayne Trusty	Chair	X
	Vicki Worden	GBI Secretariat, Worden Associates, Inc.	X
	Ron Jarnagin	Consultant	X
	Jerry Yudelson	GBI President	X
	Tom White	GBI Staff	X
	Micah Thomas	GBI Staff	X
	Emily Randolph	Secretariat Asst., Worden Associates, Inc.	X

Friday, September 5, 2014

1. Welcome & Roll Call

Chair Wayne Trusty welcomed participants. Worden conducted roll call and established quorum. Each participant introduced him/herself stating name and organization(s)

represented. The antitrust statement was reviewed and participants were requested to comply with it fully.

Worden noted that participants and members of the public can participate fully in GBI meetings. As there is a need for voting during meetings, only Consensus Body members are permitted to vote.

The agenda was then reviewed with no changes being made.

2. Chair/Vice Chair & Subcommittees

Worden explained GBI procedures for reaffirmation of the appointment of GBI's selected Chair and Vice Chair.

MOTION: A motion was made, seconded, and carried to elect Wayne Trusty as Chair of Consensus Body.

Trusty then requested a motion to approve Charles Kibert as Vice Chair of Consensus Body. It was noted the no biography for Charles Kibert was included in the meeting materials. Kibert provided background on his qualifications. Staff agreed to circulate a biography following the meeting as well.

MOTION: A motion was made, seconded, and carried to elect Charles Kibert as Vice Chair of the Consensus Body.

Trusty then reported that GBI had advertised the opportunity to participate on Subcommittees to the public. The secretariat had collected data on interest in serving on Subcommittees from an online form on GBI's website. Worden also issued a survey to all applicants to the GBI Consensus Body (those chosen and those still in the queue). The results of the survey helped to determine which individuals were interested in serving in leadership roles on which Subcommittees.

Trusty then reported his appointments for Subcommittee Chairs and noted those individuals then collaborated in the selection of Vice Chairs. They are:

Energy – Tom Meyer, Chair; Paul Bertram, Vice Chair

Indoor Environment – Michael Lehman, Chair; David Eldridge, Vice Chair

Materials – Charles Kibert, Chair; Josh Jacobs, Vice Chair

Project Management - Bernadette Reyes, Chair; Leslie Kahn, Vice Chair

Site – Gregg Bergmiller, Chair; Greg Johnson, Vice Chair

Water – Kent Sovocool, Chair; Jennifer Kowalonek, Vice Chair

It was noted that the Emissions section would be evaluated by the full Consensus Body and would not have a Subcommittee.

Worden noted that each Subcommittee Chair had received a list of those with interest in serving on each Subcommittee. She stated the Subcommittee Chairs were given the ability to appoint members by GBI's procedures. She also stated that there is not a definite number of participants required but in the past standard development work 15 seemed to be a manageable number. It was also noted that anyone not chosen as a member of a subcommittee but still interested in participating would be added as an Observer and would be able to fully participate in Subcommittee work unless and until a vote occurs and then just official members of the Subcommittee would participate in voting.

3. Orientation

Worden reviewed GBI's procedures and proposed schedule, both of which are located on GBI's website. She noted again that members of the public are welcome to participate fully in all meetings with advance notice to the secretariat of their interest.

Meetings, Consensus Body voting, public comments, due process, appeals and various other opportunities to participate in shaping the standard were reviewed.

Worden noted that a Working Draft document was being created by GBI staff and would soon be available for Subcommittee use. She noted that the Working Draft would reflect the updates made to the Green Globes rating system following release of the 2010 Standard. She stated there would not be a red-line of the 2010 Standard, instead a clean document would be issued as a Working Draft. She also noted that the 2010 Standard is available for free now on GBI's website for comparison purposes.

Worden indicated that the GBI Board and staff were committed to ensuring that the Green Globes rating system would be immediately updated following completion of the revision of the Standard and the criteria in the rating system would not deviate from the Standard. The exception noted was that the rating system uses a Question/Answer (Q&A) process for its questionnaire to assist users in evaluating compliance. However, even with a Q&A format being used, compliance would be assessed based on achieving compliance with the Standard.

Worden also indicated that this revision of the Standard would be a complete revision and that following completion of this revision (conducted in compliance with Periodic Maintenance requirements of American National Standards Institute-ANSI), GBI would then apply to review the standard annually using ANSI's continuous maintenance procedures. This will help ensure that the rating system and standard stay aligned.

A question was also posed about what GBI might hope to carry through from the 2010 Standard to the revised Standard. Participants cited various strengths of the Green Globes assessment, including flexibility, practicality, applicability to wide range of building types, and ongoing focus

on criteria informed by science and data. It was also noted that Green Globes original approach to the market incentivized creativity by not being too prescriptive. There was discussion of the balance between rigor and detail versus incentives that allow teams to think creatively.

Worden noted in her discussion that the Consensus Body would be discussing and debating approaches to various issues, including minimum compliance/prerequisites, weighting of assessment areas and criteria, various pathways to incentivize achievements of energy and water goals, as well as new tools in the market including the emergence of various product transparency tools.

4. Logistics

Use of Dropbox was discussed for sharing of information between the Subcommittees. It was noted that government and corporations often have firewalls that prevent access to Dropbox. Worden stated she would work with those individuals to come up with alternate ways to share information in Subcommittee folders.

GBI will also make available Webinar software for use during Subcommittee meetings and for all Consensus Body meetings.

Worden stated that GBI's website would be the ultimate source for information for the public. She also noted that all Consensus Body meetings would be announced in *ANSI's Standards Action* publication as well and that GBI maintains a list of stakeholders that is updated regularly via email.

5. Future Meetings

Worden noted that Doodle would be used to determine appropriate times for full Consensus Body meetings and that Subcommittees would each set their own meeting days/times based on majority availability. She stated that the next meeting dates would be announced shortly. It was noted that the Secretariat expects there will likely be an in-person meeting once per year and Worden is in the process of evaluating dates and a centralized location. She also stated the desire to hold Consensus Body meetings every two months primarily by conference call/webinar.

6. Adjournment

A motion was made, seconded and approved to adjourn the meeting.

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