

Guiding Principles Compliance Professional Program Details

The Green Building Initiative® created the Guiding Principles Compliance Professional (GPCP) program to train qualified individuals to become expert users of the Guiding Principles Compliance environmental assessment system. Certified GPCPs possess a demonstrated knowledge of green building and management practices, familiarity with the Guiding Principles Compliance assessment criteria, and expertise with the GPC Survey and third-party assessment process.

Interested parties should first review the [minimum qualifications](#) to determine their eligibility for the program. If eligible, candidates must apply online, pay the application fee, and submit their completed application form or résumé for review. Once approved, candidates will be authorized to purchase the GPCP Package, which includes the training materials, final exam, and initial two-year certification. Upon completing the training and passing the exam, GPCPs can market their services as consultants on Guiding Principles Compliance assessment projects.

The GPCP training program is delivered through an online learning management system (LMS) accessed from the user's GBI Account and takes approximately five hours to complete. The training is divided into eight sections, and each section includes a video presentation and study guide. The final exam consists of 100 multiple-choice questions and is accessible online after completing all training components. You must achieve a minimum score of 80 percent on the exam to become certified. If you do not achieve a passing score, you may retake the exam at no additional cost. After successful completion of the exam, GBI staff will review your score, process your certification, and provide instructions for obtaining your GPCP Certificate.

The GPCP program has been approved by the American Institute of Architects (AIA) for continuing education (CES) credit under the course code "GBIGPCPMAY14" and the course title "Guiding Principles Compliance Professional Training." Those who complete the training and pass the exam with an 80 percent or higher are eligible to receive 5 LU/HSW credits from AIA. Eligible individuals should contact GBI at ggpersonnelcerts@thegbi.org after passing the exam and provide their AIA member number for credit reporting.

The following is an outline of the GPCP program goals and objectives:

Section 1 - Introduction to the Green Building Initiative (GBI)

- What is the GBI?
- GBI's Mission

Learning Objectives

- Describe the mission and history of the Green Building Initiative.

Section 2 – Guiding Principles Background

- Guiding Principles Compliance History
 - Evolution of the Guiding Principles
 - Executive Order 13423
 - High Performance and Sustainable Buildings Guidance
 - Executive Order 13514
 - GBI Launch of the Guiding Principles Compliance Assessment Programs
- Use of GBI's Guiding Principles Compliance Programs

Learning Objectives

- Explain the background of the Guiding Principles and the development of the GBI Guiding Principles Compliance programs.

Section 3 - Guiding Principles Compliance (GPC) Program Overview

- Guiding Principles Compliance Modules & Major Components
- Benefits of Guiding Principles Compliance Certification

Learning Objectives

- Identify the Guiding Principles modules.
- List and explain the benefits of a Guiding Principles Compliance assessment.

Section 4 - GPC Criteria & Scoring Protocols

- Guiding Principles Compliance Rating System
- Environmental Assessment Areas
 - New Construction
 - Existing Buildings

Learning Objectives

- Recall the Guiding Principles Compliance assessment areas.
- Describe the scoring system.

Section 5 - GPC Roles & Responsibilities

- GBI Staff
- Client
- Guiding Principle Compliance Professional (GPCP)
- Green Globes Assessor (GGA)
- Who to Contact

Learning Objectives

- Describe the roles and responsibilities of the various individuals involved in the Guiding Principles Compliance assessment process, including GBI staff, Guiding Principles Compliance Professionals, and Green Globes Assessors.

Section 6 - GPC NC Process

- Process Overview
 - Eligibility Requirements
 - Tasks & Estimated Time Commitments
 - Process Map & Major Steps
- Requesting a Quote & Ordering the Third-Party Assessment
 - Request a Quote
 - Ordering the Third-Party Assessment
- Completing & Submitting the GPC NC Survey
 - Completing the GPC NC Survey
 - Submitting the GPC NC Survey
- Preliminary Assessment

- Scheduling the Preliminary Assessment
- Assessor Preliminary Review & Third-Party Assessment
- On-Site Assessment
 - Updating & Submitting the GPC NC Survey
 - Scheduling the On-Site Assessment
 - Preparing for the On-Site Assessment
 - On-Site Assessment: Introduction Meeting
 - On-Site Assessment: Site Tour
 - On Site Assessment: Closure Meeting
- Post Assessment
 - Missing Documentation
 - Third-Party Report
- Certification & Recognition

Learning Objectives

- Describe the eligibility requirement, components and estimated time to complete a GPC NC assessment.
- Recall the major steps of the GPC NC assessment process.
- Explain the difference between the GPC preliminary assessment and on-site assessment.

Section 7 - GPC EB Process

- Process Overview
 - Eligibility Requirements
 - Tasks & Estimated Time Commitments
 - Process Map & Major Steps
- Requesting a Quote & Ordering the Third-Party Assessment
 - Request a Quote
 - Ordering the Third-Party Assessment
- Completing & Submitting the GPC EB Survey
 - Completing the GPC EB Survey
 - Submitting the GPC EB Survey
- On-Site Assessment
 - Updating & Submitting the GPC EB Survey
 - Scheduling the On-Site Assessment
 - Preparing for the On-Site Assessment
 - On-Site Assessment: Introduction Meeting
 - On-Site Assessment: Site Tour
 - On Site Assessment: Closure Meeting
- Post Assessment
 - Missing Documentation
 - Third-Party Report
- Certification & Recognition

Learning Objectives

- Describe the eligibility requirements, components and estimated time to complete a GPC EB assessment.
- Recall the major steps of the GPC EB assessment and certification process.
- Identify the differences between the GPC EB and GPC NC assessment processes.

Section 8 – GPCP Benefits & Marketing Your Services

- GPCP Benefits
 - Online Directory Listing
 - GPCP Document Repository
 - Marketing Materials
 - LinkedIn Forum
- How to Market Your Services

Learning Objectives

- Describe the resources available to certified GPCPs.

Certified Professionals are encouraged to use the GPCP title and logo to promote Guiding Principles Compliance and market their GPCP services. Logos and a variety of other resource materials are available to GPCPs through an online reference library within their GBI User Account. Additionally, a comprehensive [List of Certified Personnel](#) is available on the GBI website.

After achieving certification, GPCPs are expected to keep their Guiding Principles Compliance knowledge current by periodically reviewing the online materials and completing training updates as they become available. Initial GPCP certification is valid for two years, at which point payment of biennial membership dues is required to maintain the certification.